



Executive Director - Run Minnesota

Run Minnesota is a non-profit organization dedicated to fostering a healthy and active running community through programs, events, and educational opportunities. We are seeking a passionate and experienced Executive Director to lead our organization into a new era of growth and impact.

As the Executive Director, you will play a pivotal role in shaping the future of Run Minnesota. You will oversee all aspects of the organization's operations, ensuring that our programs and initiatives align with our mission, vision and values. Your leadership will inspire our team and volunteers to achieve our goals and make a positive difference in the lives of the running community.

Responsibilities:

- **Operations Management:** Ensure efficient and effective operations, including event planning, volunteer management, inventory control, and program development.
- **Community Engagement:** Build strong relationships with community partners, donors, and stakeholders.
- **Strategic Leadership:** Develop and implement a comprehensive strategic plan that positions Run Minnesota for long-term success.
- **Financial Management:** Oversee the organization's financial health, including budgeting, fundraising, grant writing, and reporting.
- **Team Building:** Recruit, develop, and lead a high-performing team of staff and volunteers.

Qualifications:

- **Education and Experience:**
 - 5 years of management experience, including supervision of staff and/or volunteers.
 - Proven track record of effectively leading a performance- and outcomes-based organization and staff.
 - Ability to point to specific examples of having developed and operationalized strategies that have taken an organization to the next stage of growth.
- **Skills and Abilities:**

- Unwavering commitment to quality programs and data-driven program evaluation.
 - Excellence in organizational management with the ability to coach staff, manage, and develop high-performance teams, set and achieve strategic objectives, and manage a budget.
 - Past success working with a Board of Directors with the ability to cultivate existing board member relationships.
 - Strong marketing, public relations, and fundraising experience with the ability to engage a wide range of stakeholders and cultures.
 - Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills.
 - Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning.
 - Ability to work effectively in collaboration with diverse groups of people.
 - Passion, idealism, integrity, positive attitude, mission-driven, and self-directed.
- **Hours and Compensation**
 - Weekly hours will be determined with the candidate based on schedule and availability. The role would require a minimum of 30 hours per week and could potentially average 40 hours per week based on activities and budget. Above average hours are required during “event” weeks. Work hours are highly flexible with the exception of “event” weeks.
 - Compensation range from \$50,000 to \$75,000 per year based on funding, skills, experience and hours worked.

Apply

If you are a dynamic and results-oriented leader who is passionate about making a difference, we encourage you to apply for the Executive Director position at Run Minnesota. We look forward to welcoming applicants who represent a variety of identities and lived experiences across Minnesota.

To apply for this position, please send your resume and cover letter to board@run-minnesota.org along with the following information:

- first and last name
- email address
- phone number
- city of residence